



Board Meeting Minutes

November 21, 2024

OUR MISSION

“SCS exists to assist families by providing a Christ-centered education that discipless students to strengthen the family, serve the Church and influence the world.”

TRUSTEES PRESENT

	Present	Regrets		Present	Regrets
Regan Espeseth (Chair)	*		Tamara Hominuke	*	
Sara Buckingham (Vice Chair)	*		Amanda Munshaw	Late	
Ken Berg	*		Trevor Reid	*	
Sandra Dick	*		Haven Roy		*
Joshua Frost	*				

OTHER GUESTS

Mr. Murray Long (Principal)	Leona Kent (Board Administrative Assistant)
Mr. David Harris (Executive Director)	

Meeting location: Saskatoon Christian School Fine Arts Room
Meeting start time: 7:00 p.m.
Meeting called to order: 7:07 p.m.

- Welcome/Prayer/Introduction of New Trustees**
- Approval of Agenda & Adoption of Minutes/Notes from the October 17, 2024, Meeting**

MOTION: *To approve the agenda and consent agenda.*

Moved by Ken. Seconded by Trevor. Carried.

MOTION: #2024-92

MOTION: *To adopt minutes from the October 17, 2024, Board Meeting as circulated on October 20, 2024.*

Moved by Sandra. Seconded by Ken. Carried.

MOTION: #2024-93

- Consent Agenda: Reports to Receive and Review**

- Director's Report**

Discussion on the security upgrades to the facility and grounds.

Audited Financials

b. Principal's Report

ACSI conference report

Discussion on the online courses available, marketing the availability and cost for classes. The development of the courses is ongoing.

4. Monitoring Schedule

The changes to the EL & Ends reporting schedule. EL's will be reported twice a year to the Trustees. These can be accepted or request more information the meeting day. Ends will be reviewed for 2 months and accepted or request more evidence. Ends will be presented throughout the year as the focus will be on these reports.

5. Membership Engagement Team (Ken, Sandra, Joshua, Stephen Penner, Gwendolen Coziahr)

Moving forward with the MET, surveys will be organized with the End Reports: Spiritual, Intellectual, Social & Physical Development. Discussion will be held on January 16 SSCE meeting to set up surveys to line up with the Ends schedule.

6. Board Development Team (Amanda, Tamara, Haven, Karen Kotanko, Ogbaide Osimewun Biodun)

Orientation of new Trustees update.

ACSI Conferences-Level 2 (for Chair and Vice-Chair) registered Regan and Sara for online course.

Discussion on the possibility to have Trustee nominations in Spring Meeting and not at October AGM. This is to be an item for the December 12 SSCE meeting.

7. Policy Review Team (Sara)

Review and revision of BMD's 2, 3, 4

MOTION: *to accept the changes to BMD-2, #3 to read: "Therefore the Key Employees' job contributions shall be the accomplishment of Ends within Executive Limitations as specifically delegated through the policies."*

Moved by Trevor. Seconded by Joshua. Carried.

MOTION: #2024-94

MOTION: *to accept the changes to BMD-3, Delegation to the Key Employees, #5(a) to read: "The Director is the Chief Executive Officer of the school, responsible for managing the school in accordance with the policies of the Society and the Ministry of Education. More generally these include finance, facilities, technology and business management."*

#5(b) to read: "Subject to the stated policies of the Society, the Principal shall be responsible for the general organization, admissions, administration and supervision of the School, its program and curriculum, the staff, and for administrative functions that pertain to liaison between the School and the Society."

Moved by Trevor. Seconded by Joshua. Carried.

MOTION: #2024-95

MOTION: *to accept BMD-4, Monitoring Key Employees' Performance, as written.*

Moved by Trevor. Seconded by Joshua. Carried.

MOTION: #2024-96

Compliance of: GP-9, BMD, BMD-1

GP-9, Investment in Governance

Sara to set up an annual Governance Action Plan from GP-9, 4.1, "Under the leadership of the Chair, at least annually the Board will conduct a self-evaluation. As a result of this evaluation, the Board will establish a governance action plan with specific goals and objectives for improvement of identified areas."

Input from the Key Leaders for the January 16 SSCE meeting: GP-9, 4.2, “As part of its self-evaluation, the Board shall request the Key Employees’ input regarding its compliance with its own policies.”
 BMD and BMD-1 are in compliance.

8. Audit Review Team (Regan, Trevor, Bryce Groenwold)

This team’s Trustees will also have the responsibility of reviewing the monthly financial reports as well as the Audited Financial report.

9. Other Business/Action Items

Bylaw: Board of Trustees (IV), (G) “The Trustees shall elect a Chair and Vice Chair from among their members at the first meeting of the Board of Trustees after the Annual General Meeting...”

MOTION: *to appoint Regan Espeseth to serve as Chair of the Board of Trustees and Sara Buckingham to serve as Vice-Chair of the Board of Trustees for the next year.*

Moved by Trevor. Seconded by Amanda. Carried.

MOTION: #2024-97

10. In-Camera Session

Meeting adjourned: 9:05 p.m.

Printed Name: _____ Signature: _____

UPCOMING EVENTS	
December 12, 2024	SSCE Board Meeting
December 19, 2024	Christmas Program
Dec 23- Jan 3, 2025	Christmas Break, first day back January 6, 2025
January 10-11, 2025	Deep Freeze Boys BB Tournament
January 16, 2025	SSCE Board Meeting
January 17-18, 2025	Deep Freeze Girls BB Tournament