



## Board Meeting Minutes

September 19, 2024

### OUR MISSION

*"SCS exists to assist families by providing a Christ-centered education that disciples students to strengthen the family, serve the Church and influence the world."*

#### TRUSTEES PRESENT

	Present	Regrets		Present	Regrets
Regan Espeseth (Chair)	*		Myron Johnson		*
Sara Buckingham (Vice Chair)	*		Katherine Meginbir		*
Ken Berg		*	Amanda Munshaw	*	
Sandra Dick	*		Trevor Reid	<b>remotely</b>	
Del Hutton	*				

#### OTHER GUESTS

Mr. Murray Long (Principal)	Leona Kent (Board Administrative Assistant)
Mr. David Harris (Executive Director)	

Meeting location: Saskatoon Christian School Fine Arts Room  
Meeting start time: 7:00 p.m.  
Meeting called to order: 7:10p.m.

- Welcome – Chair & Vice Chair**
- Prayer**
- Approval of Agenda & Adoption of Minutes/Notes from the August 15, 2024, Meeting**

**MOTION:** *To approve the agenda and consent agenda.*

Moved by Del. Seconded by Sandra. Carried.

**MOTION: #2024-66**

**MOTION:** *To adopt minutes from the August 15, 2024, Board Meeting as circulated on August 19, 2024.*

Moved by Amanda. Seconded by Sara. Carried.

**MOTION: #2024-67**

Discussion arose from the August 15, 2024, Minutes, Motion: #2024-62.

Request that the value on "Unity" be revised on the website and on the display in the Commons area.

#### 4. Consent Agenda: Reports to Receive and Review

##### a. Director's Report

Financials, Cash Flow—will not be presented until yearend audit.  
Board Budget Balance  
EL-17, Staff Hiring—Director

**MOTION:** *that EL-17, Staff Hiring change to read as follows: "The Key Employees shall not knowingly hire a teacher or staff member who does not live a lifestyle congruent with Saskatoon Christian School's stated vision, mission, values and clarifying statements."*

Moved by Sara. Seconded by Sandra. Carried.

**MOTION: #2024-68**

##### b. Principal's Report

Update on ACSI Survey results (this report will be deferred to October 17, 2024, Board Meeting)  
Historical information on the possible Chaplain position/discussion on the complexity and purpose of this position. Trustees will discern whether this position is what the membership wants, including the expected duties and value proposition.  
EL-17, Staff Hiring—Principal

#### 5. Monitoring Reports for Discussion and Approval

##### a. E-2, Intellectual Development—Principal

**MOTION:** *that the Board has read the monitoring report E-2, Intellectual Development—Principal and assessed it as demonstrating evidence of compliance with a reasonable interpretation of the policy.*

Moved by Del. Seconded by Amanda. Carried.

**MOTION: #2024-69**

#### 6. Reporting Schedule Changes (Regan)

Discussion on the agenda format, reporting and presentation of the Monitoring Reports & Ends from the Key Leaders.

Further discussion from the Trustee level to determine the changes and recognizing that this will be a work in progress. Trustees were encouraged by Key Leaders to include Adam Driscoll, if he is willing, to review the Ends and monitoring reports that are submitted by the Key Leaders for feedback. Trustees requested the Key Leaders to provide feedback on potential schedule for EL reporting.

#### 7. Membership Engagement Team (Katherine, Sandra, Karilyn Erickson, Gwendolen Coziahr, Allison Thiessen)

A monthly meeting was not held so far this month.

Discussion on a survey to the Membership (Chaplain Position)

#### 8. Board Development Team (Regan, Del, Amanda, Tamara Hominuke, Karen Kotanko)

Discussion on candidates for fall AGM, number of candidates for positions open (3).

Nominations are now open for submission until October 3, 2024.

Orientation for new Trustees elected to the Board. Resources and mentoring scheduled.

Development and education of current Trustees. The use of ACSI resources and a local consultant.

Update on discussions with Jojo Ruba, Apologist as a possible consultant. References to be reviewed. Principal to call past clients for references.

**9. Policy Review Team (Sara, Myron, Ken, Trevor)**

Policy Review: #GP-9, BMD, BMD-1

**MOTION:** *to accept GP-9, Investment in Governance--as written and no revision.*

Moved by Del. Seconded by Sandra. Carried.

**MOTION: #2024-70**

**MOTION:** *to accept BMD, Global Board-Management Delegation--as written and no revision.*

Moved by Del. Seconded by Sandra. Carried.

**MOTION: #2024-71**

**MOTION:** *BMD-1, Clarity of Control—in point #5 to read: “Only the board acting as a body can employ, terminate, discipline, or change the conditions of the Director or Principal.”*

*And point #6 be deleted.*

Moved by Del. Seconded by Sandra. Carried.

**MOTION: #2024-72**

Compliance: #GP-10, 20

Board reviewed GP-10, Board Linkage with Ownership and GP-20, Handling of Complaints Against Board Members and agree they are in compliance with these Governance Policies.

**10. Meeting Dates for 2024-2025**

“Discussion with Board” vs “Town Hall Meeting” February 4, 2025

\*Deferred to later date\*

**11. Audit Review Team (Regan, Trevor, Bryce Groenwold)**

Audited Financials to be sent my email notice to the membership not more than 50 days nor less than 15 days before the AGM, this includes all motions and potential bylaw revisions.

Audited Financials have been submitted to the Auditor for review.

**12. Bylaw Changes for AGM**

**MOTION:** *that the Board accept proposed bylaw change to be presented to the Membership at the Annual General Meeting.*

*Under, “Membership, B. Application & Renewal” to read: “B. Membership & Renewal” and to remove: “once they have completed the Application for SSCE Active Membership.”*

Moved by Amanda. Seconded by Sara. Carried.

**MOTION: #2024-73**

**13. Review of EL-16, Staff Conduct**

**MOTION:** *to include in Monitoring Report EL-16, Staff Conduct. “5. Fail to have all staff sign and discuss the Statement of Faith and Clarifying Statement(s) annually.”*

Moved by Amanda. Seconded by Sandra. Carried.

**MOTION: #2024-74**

Meeting adjourned: 10:10 p.m.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

UPCOMING EVENTS	
September 20 & 21	In His Service Volleyball Tournament
October 3, 2024	SSCE Nominations Closed for Trustee positions
<b>October 17, 2024</b>	<b>SSCE Board Meeting</b>
<b>October 24, 2024</b>	<b>SSCE Annual General Meeting</b>